

## **ADMINISTRATIVE PROCEDURE**

### **Student Academic Recognition Procedure**

#### **PRESIDENT'S LIST**

The President's List is compiled for the fall and spring semesters. Full-time students in good academic standing who complete twelve or more credit hours with a 3.75 - 4.00 Term GPA are eligible. A grade of "I" will disqualify students. A student will not be named to more than one lists. Grades are reviewed at the end of each semester and students on the President's List will be notified through their MCTC email account. The email will contain an electronic letter and certificate for the student to print and archive. Students may be recognized on social media accounts, website, local newspapers, etc..

#### **DEAN'S LIST**

The Dean's List is compiled for the fall and spring semesters. Full-time students, in good academic standing and completing twelve or more credit hours with a minimum 3.30 to 3.74 Term GPA are eligible. A grade of "I" will disqualify students. A student will not be named to more than one lists. Grades are reviewed at the end of each semester and students on the Dean's List will be notified through their MCTC email account. The email will contain an electronic letter and certificate for the student to print and archive. Students may be recognized on social media accounts, website, local newspapers, etc..

#### **VICE PRESIDENT'S LIST**

The Vice President's List is compiled for the fall and spring semesters. Part time students in good academic standing and completing six or more credit hours with a minimum 3.30 to 4.00 are eligible. A grade of "I" will disqualify students. A student will not be named to more than one lists. Grades are reviewed at the end of each semester and students on the Dean's List will be notified through their MCTC email account. The email will contain an electronic letter and certificate for the student to print and archive. Students may be recognized on social media accounts, website, local newspapers, etc..

#### **GRADUATION RECOGNITION**

Students earning an overall GPA of 3.70 – 4.00 will receive High Honors and a double silver chord for the commencement ceremony. A student who earns a 3.30 – 3.69 overall GPA will receive Honors and a single silver cord for the commencement ceremony.