

**MOUNTWEST COMMUNITY & TECHNICAL COLLEGE
INSTITUTIONAL BOARD OF GOVERNORS
MINUTES**

Thursday, April 18th, 2024 @ 8:00 a.m.
Mountwest Community & Technical College – G07

PRESENT: Jeff Blatt, Cathy Burns, Jeff Goad, Josh Jett, Stacy Carroll, David Earl, Tom Gibson, Melanie Hall, Dinah Ledbetter, Mel Miller, Mark Morgan, Erin Rich

ABSENT: None.

1. **Call to Order, Determination of Quorum: Mr. David Earl, Chairman:**
The meeting was called to order at 8:00am and a quorum was established.
2. **Consent Agenda: Mr. David Earl, Chairman:**
Approval of Minutes – March 21st, 2024. The minutes were approved upon a motion made by Mr. Earl and seconded by Ms. Ledbetter.
3. **Oath of Office & Introductions: Mesha Shamblin & Justin Jarrell*:**
Justin Jarrell of Mason County was sworn in officially as a board member by notary Mesha Shamblin. The board made introductions and learned about each other.
4. **Board Appreciation of Tom Gibson:**
The board presented a plaque of appreciate for Tom’s dedicated years of service to Mountwest and the Mountwest Board of Governors. The board commended Tom for his expertise and guidance throughout the years.
5. **Finance Committee Report: Mr. Mark Morgan & Kristi Williams, CFO*:**
A motion was made by Mr. Blatt, seconded by Mr. Goad, and pass by all to approve a revised resolution regarding across the board salary increases in the amount of \$2400 for full-time employees and the FY 2025 budget. The revision of the resolution was to remove the word “operating” from the resolution. The approve reads:

“Resolved, That the Mountwest Community & Technical College Board of Governors approves the budget for fiscal year 2024-2025, included the state appropriation for salary enhancements of \$262,103. “
6. **President’s Report: Dr. Joshua Baker, President:**
President Josh Bake presented the President’s report, which is attached as a supplemental document to this report.
7. **Possible Executive Session under the Authority of WV Code 6-9A-4 Relating to Personnel Issues – President Evaluation*:**
Upon a motion made by Mr. Goad, seconded by Mr. Jarrell, the board entered into executive session to discussion the President’s performance evaluation. Executive session ended upon a motion made by Mr. Goad, seconded by Mr. Morgan.
8. **Adjournment**
There being no other agenda items, the meeting adjourned at 9:28am.